



Hamworthy United Football Club Limited - COVID-19 Risk Assessment v1.3



| What are the hazards ? | Who might be harmed and how ? | Control measures | What further action do you need to consider to control the risks ? | Who needs to carry out the action ? | When is the action needed by ? |
|--|--|---|--|--|--------------------------------|
| Getting or spreading coronavirus by not washing hands or not washing them adequately | Employees Customers Spectators Delivery drivers | <ul style="list-style-type: none">- Provide water, soap and drying facilities at wash stations- Provide information on how to wash hands properly and display posters- Based on the number of people who enter the club, decide :<ul style="list-style-type: none">> how many wash stations are needed> where they need to be located (you may already have enough)- Provide hand sanitiser for the occasions when people can't wash their hands> There is a legal duty to provide welfare and washing facilities for visiting drivers (Beer deliveries, Alarm Engineers etc) | <ul style="list-style-type: none">- Put in place monitoring and supervision to make sure people are following controls- Put signs up to remind people to wash their hands- Provide information to your staff about when and where they need to wash their hands- If people can't wash their hands, provide information about how and when to use sanitiser- Identify how you are going to replenish hand sanitising facilities to ensure you don't run out | Appointed Covid-19 Officer Duty Manager Staff member Board member | 13th October 2020 |

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| Getting or spreading coronavirus in common use high traffic areas, such as, club house, toilet facilities, entry/exit points, changing areas and other communal areas eg Seated or covered Standing areas | Employees Customers Spectators Delivery drivers | <p>Identify :</p> <ul style="list-style-type: none"> - areas where people will congregate eg club house, beer garden, tea points etc - <u><i>For Changing Areas, see separate Risk Assessment GRA 02 v1.0 dated August 2020 - Usage of Dressing Room Facilities</i></u> - areas where there are pinch points meaning people can't meet social distancing rules eg narrow entrances/exits, customer service points, storage areas - areas and equipment where people will touch the same surfaces, and equipment, such as bar and kitchen eg drink dispensing, till points etc - areas and surfaces that are frequently touched but are difficult to clean <ul style="list-style-type: none"> • Agree the combination of controls you will put in place to reduce the risks : • limiting the number of people in rooms so that social distancing rules can be met • reorganise facilities in communal areas such as spacing out or reducing tables etc so social distancing rules can be met • where possible, install physical impervious barriers (perspex in bar area) to reduce contact • introduce a one-way system around the facility or regularly used pedestrian routes to manage people flow, and to encourage social distancing | <ul style="list-style-type: none"> - Put in place monitoring and supervision to make sure people are following controls put in place eg following hygiene procedures, washing or sanitising hands, following one-way systems - Adopting the EvePass Track & Trace scheme on entry or the Government approved NHS QR System for ALL persons entering the ground. - Paper system to be continued in event of non-mobile holders - Face Masks to be worn by ALL persons entering the ground. These MUST remain in place in the following circumstances : <ul style="list-style-type: none"> • When seated in the main Stand, situated along the half way line • When standing in the covered Irvin Brown Stand at the Poole end of the ground • When standing in the Beer Garden area prior to be seated / served • At ALL times when entering the Clubhouse and may only be removed when seated prior to being served • All persons entering the ground now subjected to a temperature check using a digital thermometer | <p>Appointed Covid-19 Officer</p> <p>Duty Manager</p> <p>Staff member</p> <p>Board member</p> <p>Club Members</p> | 6th October 2020 |

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| | | <ul style="list-style-type: none"> • wherever possible leave non-fire doors open to reduce the amount of door conduct and also potentially improve ventilation • provide hand sanitiser at accessible places near to where people will have contact with high traffic areas eg entrance/exit • erect signs to remind people to wash or sanitise their hands and not to touch their faces • initiate a cleaning regime to ensure high traffic communal areas are kept clean - consider frequency, level of cleaning and who should be doing it | <p>ANY PERSON REFUSING TO COMPLY WITH THESE FACE MASK REQUIREMENTS WILL BE ASKED TO LEAVE THE CLUB / GROUND</p> | | |

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| Getting or spreading coronavirus by not cleaning surfaces or equipment | Employees Customers Spectators Delivery drivers | <ul style="list-style-type: none"> - identify surfaces that are frequently touched by many people (often common areas) eg handrails, door handles, shared equipment etc and specify the frequency and level of cleaning and by whom - train people how to put on and remove personal protective equipment (PPE) and how to keep it clean - reduce the need for people to move around unnecessarily if possible. This will reduce the potential spread of any contamination through touched surfaces - avoid sharing work equipment if possible eg tills, card machines etc or put cleaning regimes in place to clean between each user - identify where you can reduce the contact of people with surfaces eg leaving doors open, providing contactless payment, using electronic documents - identify other areas that will need cleaning to prevent the spread of coronavirus eg kitchen, bar area, rest rooms etc. Specify the frequency and level of cleaning and who will do it - identify what cleaning products are needed (eg surface wipes, detergents and water) and where they should be used. - keep surfaces clear to make it easier to clean and reduce the likelihood of contaminating objects - provide more bins and empty more regularly | <ul style="list-style-type: none"> - put in place monitoring and supervision to make sure people are following controls, ie are implementing the cleaning regimes implemented - provide information telling people who needs to clean and when provide instruction and training to people who need to clean. include : <ul style="list-style-type: none"> > products they need to use > precautions they need to follow > areas they need to clean - identify how you are going to replenish cleaning products | Appointed Covid-19 Officer Duty Manager staff member | 6th October 2020 |

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| Mental health and wellbeing affected through isolation or anxiety about coronavirus | Employees | <ul style="list-style-type: none"> - talk openly with employees about the possibility that they could become affected and tell them what to do to raise concerns or who to go to so that they can talk things through - involve employees in completing risk assessments so they can help identify potential problems and identify solutions - keep employees updated on what is happening so they feel involved and reassured - discuss the issue of fatigue with employees and make sure they can take regular breaks, and set working hours to ensure they aren't working long hours | <ul style="list-style-type: none"> - share information and advice with employees about mental health and wellbeing - consider occupational health referral if personal stress and anxiety issues are identified | <p>Appointed Covid-19 Officer</p> <p>Duty Manager</p> <p>staff member</p> <p>Board member (Chairman)</p> | 6th October 2020 |

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| Contracting or spreading the virus by not social distancing | Employees Customers Spectators Delivery drivers | <p>Identify places where, under normal circumstances, employees would not be able to maintain social distancing rules</p> <p>identify how you can keep people apart in line with social distancing rules in the first instance. This may include :</p> <ul style="list-style-type: none"> using marker tape on the floor one-way systems holding virtual meetings to avoid work place limiting the number of people on site at one time <p>identify where it isn't possible to meet social distancing rules and identify other physical measures to separate people eg physical screens and splash barriers, place markers on the floor to indicate where people should stand and the direction they should face</p> <p>if it isn't possible to meet social distancing rules and physical measures can't be used then put in place other measures to protect people :</p> <ul style="list-style-type: none"> enhanced cleaning regimes increase in hand washing or sanitising limiting the amount of people improving ventilation <p>display signs to remind people to socially distance</p> | <ul style="list-style-type: none"> - put in place arrangements to monitor and supervise to make sure social distancing rules are followed > provide information, instruction and training to people to understand what they need to do > provide signage and ways to communicate to non-employees what they need to do to maintain social distancing > All club staff will be required to wear Face Visors that have been supplied to them > All Club staff to monitor gatherings of persons, both inside the clubhouse, Beer Garden, and around the pitch, to ensure there are no more than 6 persons together at any one time, and then at least two metres from anyone else. | <p>Appointed Covid-19 Officer</p> <p>Duty Manager</p> <p>Staff member</p> <p>Board Member</p> <p>Steward</p> | 6th October 2020 |
| Poor ventilation leading to risks of coronavirus spreading | Employees Customers Visitors | <ul style="list-style-type: none"> - identify if you need additional ventilation to increase air flow in all or parts of your workplace - fresh air is the preferred way of ventilation so opening windows and doors can help - if you need additional ventilation, provide it eg mechanical ventilation, desk fans etc | <ul style="list-style-type: none"> - maintain air circulation | <p>Appointed Covid-19 Officer</p> <p>Duty Manager</p> <p>staff member</p> | 6th October 2020 |

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| Increased risk of infection and complications for vulnerable workers | Employees | <ul style="list-style-type: none"> - identify who in your work force fall into one of the following categories : <ul style="list-style-type: none"> > clinically extremely vulnerable > people self isolating > people with symptoms of coronavirus - discuss with employees what their personal risks are and identify what you need to do in each case - identify how and where someone in one of these categories will work in line with current government guidance - if they are coming into work, identify how you will protect them through social distancing and hygiene procedures - where people choose to wear face coverings you should support them. Face coverings are not PPE and are not required to be worn | - put systems in place so people know when to notify you that they fall into one of these categories | Appointed Covid-19 Officer | 6th October 2020 |
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This amended Risk Assessment was completed by Mr Steven Mitchener (Chairman) on behalf of Hamworthy United Football Club Limited, and approved by the Board of Directors.

13th October 2020